

**SUSSEX WILDLIFE TRUST**  
**Risk Assessment Form - Activities**



<b>Activity Assessed: FRESHWATER ACTIVITIES</b>					<b>Date: January 2009</b>		
<b>Activity Location: LAKE AND STREAM</b>					<b>Next Assessment Due: ANNUAL</b>		
<b>Assessed By: Katie Riley</b>							
Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
<b>LAKE WALK</b>							
UNFENCED WATERWAYS Falling into the water	2	4	8	verbal warning/supervision Installation of life buoy.	1	4	4
FISH FEEDING AREA Falling into water	2	4	8	verbal warning/supervision no sitting or standing on barrier, no climbing or leaning through walkway barrier	1	4	4
Splinters from barriers and new bridges	2	1	2	verbal warning/supervision	1	1	1
INSECT OR PLANT STING	3	1	3	Verbal warning	2	1	2

No activity may be carried out where there is an individual Risk Factor of 10 or above.

This form should be sent to: Head of Administration, Sussex Wildlife Trust, Woods Mill, Henfield, West Sussex BN5 9SD



# SUSSEX WILDLIFE TRUST

## Risk Assessment Form - Activities

<b>Activity Assessed:</b> FRESHWATER ACTIVITIES <b>Activity Location:</b> POND AND STREAM <b>Assessed By:</b> Katie Riley					<b>Date:</b> January 2009  <b>Next Assessment Due:</b> ANNUAL		
Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
<b>POND AND STREAM DIPPING</b>							
FALLING IN POND	3	1	3	Verbal warning/supervision Installation of life buoy No sitting or standing on barrier	2	1	2
FALLING OVER IN STREAM	3	1	3	Close supervision/safety demo Age limit – 8+ with discretion	2	1	2
WATER BORNE DISEASES – esp Weils disease.	1	4	4	Verbal warning to cover open wounds. Hand washing after session	1	4	4
INFLECTING INJURY WITH NETS	3	1	3	Verbal warning/ close supervision	2	1	2

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**SUSSEX WILDLIFE TRUST**  
**Risk Assessment Form - Activities**



<b>Activity Assessed:</b> WOODLAND ACTIVITIES	<b>Date:</b> January 2009
<b>Activity Location:</b> WOODLAND AREAS	
<b>Assessed By:</b> Katie Riley	<b>Next Assessment Due:</b> ANNUAL

Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
<b>MINIBEAST HUNT (TRAYS)</b>							
DISEASES FROM SOIL	1	1	1	Wash hands after session	1	1	1
<b>BLINDFOLD GAMES</b>							
TRIPPING OVER OBSTACLES	2	1	3	close supervision /check site	2	1	2
BANGING HEADS ON TREES	3	1	3	verbal warning/safety demonstration/ close supervision	2	1	2
<b>WOOD WALK</b>							
CLIMBING AND SLIPPING ON LARGE STONES (esp. when wet)	3	2	6	verbal warning/supervision/no climbing allowed	1	2	2
NARROW PATH TRIP HAZARD	2	1	3	daily site check/supervision	2	1	2

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## SUSSEX WILDLIFE TRUST

### Risk Assessment Form - Activities

<b>Activity Assessed:</b> WOODLAND ACTIVITIES <b>Activity Location:</b> WOODLAND AREAS (continued) <b>Assessed By:</b> Katie Riley					<b>Date:</b> January 2009  <b>Next Assessment Due:</b> ANNUAL		
Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
<b>POISONOUS FUNGI/PLANTS</b>							
EATING	1	2	2	Supervision/verbal warning-no eating	1	2	2
TOUCHING	2	4	8	Supervision/verbal warning/hand washing after session	1	4	4
INSECT STINGS	3	1	3	Supervision/staff first aid trained to recognise severe sting reactions	2	1	2
<b>MINIBEAST HUNT (LOG PILES)</b>							
ROLLING LOGS ONTO FEET	1	1	1	verbal warning/supervision	1	1	1

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<b>Activity Assessed: MEADOW ACTIVITIES</b> <b>Activity Location: MEADOWS</b> <b>Assessed By: Katie Riley</b>				<b>Date: January 2009</b> <b>Next Assessment Due: ANNUAL</b>			
Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
<b>MEADOW BUG HUNT</b>							
INJURY FROM SWEEP NETS AND HEDGE-BEATING POLES	2	1	2	Verbal warning/supervision	2	1	2
<b>QUADRAT STUDIES</b>							
STINGS FROM INSECTS AND PLANTS	3	1	3	Supervision/staff trained to recognise severe sting reaction	2	1	2
<b>GAMES</b>							
Falling/ banging heads whilst running	3	1	3	Verbal warning/close supervision	2	1	2
Injuries from barbed wire fencing surrounding field	3	1	3	Verbal warning, close supervision	2	1	2
<b>LIVESTOCK IN MEADOWS</b>							
Injuries sustained from livestock	2	2	4	Close supervision, children not allowed near to livestock	1	2	2

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# SUSSEX WILDLIFE TRUST

## Risk Assessment Form - Activities

<b>Activity Assessed: CLASSROOM ACTIVITIES</b>					<b>Date: January 2009</b>		
<b>Activity Location: CLASSROOM</b>					<b>Next Assessment Due: ANNUAL</b>		
<b>Assessed By: Katie Riley</b>							
Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
<b>MINIBEAST HUNT (TRAYS)</b>							
DISEASES FROM THE SOIL	1	1	1	wash hands after session	1	1	1
<b>INDOOR POND STUDIES</b>							
WATER BORNE DISEASES	1	4	4	verbal warning to cover open wounds, wash hands after session	1	4	4
Danger from falling on stairs	3	2	6	Stairs cordoned off, verbal warning	1	2	2

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# SUSSEX WILDLIFE TRUST



## Risk Assessment Form - Activities

<b>Activity Assessed:</b> SHELTER BUILDING (see also woodland activities)	<b>Date:</b> January 2009
<b>Activity Location:</b> HOE WOOD	
<b>Assessed By:</b> Katie Riley	<b>Next Assessment Due:</b> ANNUAL

Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
<b>SHELTER BUILDING</b>							
GETTING LOST	2	1	2	Restrict the area and high level of supervision	1	1	1
STUNG/PRICKED BY NETTLES AND BRAMBLES	5	1	5	verbal warning/supervision avoidance of areas with lots of these plants	2	1	2
TRIPPING OVER	5	2	10	verbal warning/supervision	2	2	4
HIT BY BRANCHES EYE LEVEL HAZARDS	5	2	10	verbal warning/ high level of supervision	2	2	4

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